



**JOB DESCRIPTION**

<b>POSITION</b>	<b>Construction Field Laborer</b>	<b>Salary Grade:</b>
<b>DEPARTMENT</b>	<b>Field Construction</b>	<b>FLSA Status: Non-Exempt</b>
<b>REPORTS TO</b>	<b>Construction Manager and Crew Leader</b>	<b>January, 2020</b>

**PRIMARY FUNCTION**

The Construction Field Laborer performs a wide variety of tasks in the field relating to the planning, installation, and maintenance of piping system, and to serving its residential, commercial and industrial customers. This individual’s primary work is on the piping system, pressure regulating equipment, customer meters, appliances, and commercial and industrial gas equipment. Daily duties entail performing installations, rebuilds, and adjustments of nearly any component of the utility field infrastructure and customer’s gas equipment.

The Construction Field Laborer enters businesses, industrial complexes, and customers’ homes and makes contact with business proprietors, homeowners, and industrial plant owners and operators, mostly by explaining complex topics to these subjects. If necessary, this individual will prepare written memos communicating complex topics and problems to customers.

**New Construction**

- Follow Foreman’s and Manager’s directions on new construction activities
- Follow Foreman’s and Manager’s directions on system maintenance
- Maintain company vehicles and equipment necessary for job functions.
- Control job inventory
- Provide as-built information for company records
- Self-inspect company construction activities
- GPS new and existing pipeline systems as necessary on site
- Maintain a working knowledge of company Operations and Maintenance Manuals and Construction Manuals

**Miscellaneous**

- Maintain Operator Qualifications
- Be put into an on-call rotation
- Respond to Emergency situations
- Maintain company tools and equipment

**QUALIFICATIONS**

High school diploma is required for this position. Experience operating heavy equipment is required. The individual will be expected to have or obtain Class A Commercial Driver’s License.



**COMPETENCIES**

- Ability to clearly communicate complex ideas verbally and in writing is crucial for ease of understanding between customers, authorities, and fellow employees.
- An analytical ability to investigate electrical and mechanical indications and use them to arrive at solutions to complex problems facilitates job duties immensely. Experience as a heavy equipment operator; experience in corrosion control and the utility pipeline or plumbing industries; and college level coursework in industrial technologies is desired.
- Maintain a General knowledge of pipeline safety regulations put forth by local, state and federal agencies.
- Maintain a working knowledge of companies Operations and Maintenance Manual and Construction Manuals.
- A motor vehicle operator with valid license is required, and the applicant must be bondable with no record of felony convictions.
- Experience with Microsoft office as similar computer programs is desirable.

**WORKING CONDITIONS**

**PHYSICAL DEMANDS:**

Daily activity is fast paced, physically demanding, and with production goals. Duties involve heavy lifting and manual labor. The individual must be available for emergency call-outs and be able to work extended hours; job site reporting is common.

Majority of the workday is spent outdoors; therefore this individual is exposed to (and must have tolerance for) extremes of heat, cold, noise, and dust. Exposure to construction equipment and normal driving hazards is encountered regularly.

**SAFETY SENSITIVE JOB:**

This is a safety sensitive job and as such is subject to random drug testing as required by the U.S. Department of Transportation (D.O.T.). Employment is contingent upon passing a pre-employment physical examination and completing DOT OQ courses.

This job description is not a contract nor implied to be all-inclusive. As a result duties may change from time to time. This description should be reviewed at least annually to ensure duties are appropriately stated. The employee's signature acknowledges receipt of this description.

**Employee Name** \_\_\_\_\_

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_